

Town of Winchester
Employment Opportunity
Financial Assistant

The Town of Winchester will be accepting applications for a part-time financial assistant, 25 hours up to 32 hours per week. This position will be responsible for payroll, processing accounts payable checks, all necessary monthly, quarterly and annual reports. Assists the Financial Supervisor in the annual audit, budgets and human resources issues.

Please submit an application and a current resume by the close of business Wednesday June 22, 2016 to: Town of Winchester 1 Richmond road, Winchester NH, 03470, (603) 239-4951 x101 or email: kminer@winchester.nh.gov

Town of Winchester is an Equal Opportunity Employer